

Indiana Federation of Young Republicans BY - LAWS
May 18th, 2013

ARTICLE I CHARTERING GROUPS OF YOUNG REPUBLICANS

Section I. Upon the application of at least ten Young Republicans a Chapter charter may be granted to the group by the Federation Executive Committee. Membership to such Chapters shall be limited to those eligible under the terms of Article IV of the Constitution. Said charter shall contain a statement setting out that for which the Young Republican Chapters stand and shall definitely state that these groups are organized solely to aid in the election of Republican candidates but not in their selection.

Section II. Each application for charter shall be in writing and include the following:

- A. Petition of Charter
- B. \$40.00 annual Chartering Fee
- C. List of Chapter Officers
- D. Membership List
- E. Frequency of Chapter Meetings
- F. Copy of Chapter Bylaws

Section III. The Federation shall prepare and recommend to each District, county or other Young Republican Chapter in Indiana, a model form of Constitution and By-Laws, which may be adopted by said organization in whole or in part, or each such organization may adopt the Constitution and/or By-Laws of the Federation. In no event shall any such Young Republican Organization adopt constitutions or by-laws, nor rules and regulations contrary to the rules and regulations of the Federation or Young Republican National Federation. Chapters must keep on file with Federation Secretary a copy of their current Constitution and By-Laws.

Section IV. Each chartered Young Republican Chapter in Indiana shall make annual reports to the Federation Secretary pertaining to the names and addresses of its members and officers, and a summary of its activities for the year and keep on file with the Federation Secretary a copy of their membership list and addresses updated annually.

Section V. Each chartered Young Republican Chapter in Indiana shall send an annual chartering fee of \$25.00 to the Federation Treasurer no later than December 31.

Section VI. Each chartered Young Republican Chapter in Indiana must hold at least four (4) meetings each year, at such time and place as shall be prescribed by its By-laws.

ARTICLE II EXECUTIVE COMMITTEE

Section I. The membership, duties and powers of the Executive Committee of the Federation shall be as prescribed in Article VI of the Constitution, and such other duties and powers as set out in these By-Laws.

Section II. The Executive Committee shall meet a minimum of four (4) times annually. Written or electronic notice of said meeting shall be given to the members of the Committee postmarked or dated at least five (5) days prior to the meeting.

Section III. Meetings of the Executive Committee shall be called by the Executive Committee. In the absence of a meeting call by the Executive Committee, meetings may be called by the Chairman or by 1/3 of the members of the Executive Committee.

Section IV. The Executive Officers, District YR Chairman and District YR Vice-Chairman may give proxy in their absence to a person eligible to vote in their district caucus to represent them at a meeting of the Executive Committee. The vote of the Chairman may not be cast by proxy.

ARTICLE III FEDERATION OFFICERS ELECTION AND TENURE

Section I. The officers shall be elected at each duly constituted regular convention of the Federation and shall hold office until their successors are installed.

Section II. A majority of all votes cast for a nominee shall be necessary for the election of each officer. In the event that any ballot cast does not show a majority for any nominee, for any office, there shall be further balloting. Prior to the third and each successive ballot the nominee having the lowest vote shall be dropped from the next ballot until a nominee shall have a majority of all votes cast.

Section III. Any officer of the Federation may submit a written resignation to the Federation Secretary and such resignation shall become effective at the expiration of thirty days from the date of receipt unless sooner accepted by the majority of the Executive Committee.

Section IV. Vacancies in elective offices shall be appointed by the Federation Chairman until the next convention and election. They serve at the pleasure of the Federation Chairman.

ARTICLE IV DUTIES OF FEDERATION OFFICERS

Section I. The duties of the officers of the Indiana Federation of Young Republicans shall be as set out in Article VIII of the Constitution, and such other duties as may be set out in these By-Laws.

Section II. Federation officers elected at the annual convention or as appointed by the Executive Committee, excluding District Officers, who miss two Executive Committee meetings, including the Federation Convention, per term of office without notification to the Federation Chairman shall establish cause for hearing in accordance with Article IX, Section IV of the Constitution.

Section III. All officers excluding the State Chairman may vote by qualified proxy - as accepted by the State Chairman.

ARTICLE V DISTRICT OFFICERS ELECTION AND TENURE

Section I. All duly qualified district delegates shall meet in district caucus at each state convention to elect district officers.

Section II. Any County YR Chairman or County YR Vice-Chairman residing in any county wherein any part lies within one or more congressional districts may vote in the district caucus of any of the congressional districts, whether or not his or her caucus is being held. If the County YR Chairman or County YR Vice-Chairman is unable to be in attendance, he or she may appoint a Young Republican from anywhere in the county as proxy to vote at the district caucus.

Section III. Nomination for each office shall be from the floor of the caucus and election shall be by ballot. A majority of all votes cast shall be necessary for the election of each officer. In the event that any ballot cast does not show a majority for any nominee, for any district office, there shall be a further ballot. Prior to the second ballot, the nominee having the lowest vote shall be dropped from the second ballot, and the procedure shall be followed until a nominee shall have received a majority of all votes cast.

Section IV. The results of the district caucus shall be certified in writing by the District Secretary or District Chairman to the Federation Secretary within twenty-four hours after the district caucus and shall show that all officers elected have met the qualifications set out in this Constitution.

Section V. Disputes arising as to qualifications of nominees, officers, method and manner of election or holding of district caucuses shall be resolved by the Federation Executive Committee. All persons whose right to a district office is disputed shall not be entitled to vote on such questions as a member of the Executive Committee.

Section VI. No district caucus shall be held in the manner provided herein unless a quorum shall be present. One-half plus one of all duly elected YR Chairmen and YR Vice-Chairmen, present and voting, shall constitute a quorum. A majority vote of all duly approved County YR Chairmen and County YR Vice-Chairmen as provided in Article XI shall be required to elect said officers.

Section VII. In the event a district caucus is convened for the purpose of electing district officers and a quorum is not present, the District YR Chairman may recess the caucus until such time as a quorum is present. If said elections are not held by July 1, the Federation Executive Committee shall appoint the District Chairman and Vice Chairman. The appointed District YR Chairman shall select the District Treasurer and District Secretary. Said appointed officers shall serve until such time as their successors are duly elected and qualified.

ARTICLE VI COMMITTEES

The Standing Committees of the Executive Committee shall be:

1. Campaign

2. Constitution/Bylaws
3. Convention
4. Finance
5. Legal

6. Membership

ARTICLE VII REVENUES

In addition to Chartering Fees, as prescribed in Article 1, and Delegate Fees in Article VI, revenues may be raised in such a manner as the majority of the Executive Committee may decide provided they are not in contravention with the rules of the Indiana Republican State Committee.

ARTICLE VIII STATE CONVENTIONS

Section I. Conventions of the Federation shall be held between May 1 and June 30 in the year prior to the next biennial general election at a place fixed by the Executive Committee, and each County Chairman, County YR Vice-Chairman thereof at least sixty (60) days in advance of the opening date of the convention; provided that in the case of a Special Convention said notice shall be mailed fifteen (15) days prior to the date thereof.

Section II. In all conventions of the Federation only accredited delegates shall be entitled to vote. One-half plus one of all duly appointed County YR Chairmen and County YR Vice-Chairmen, present and voting, shall constitute a quorum.

Section III. Duly elected County YR Chairmen and County YR Vice-Chairmen or a person holding a proxy executed and certified as prescribed in the By-Laws shall be accredited as delegate to the convention.

Section IV. The Federation Convention shall be governed by Robert's Rules of Order and such other rules as may be prescribed in the By-Laws or adopted by the convention.

V. The Executive Committee shall have supervision and management of all Conventions and shall approve the official program and order of business, with the aid of a Convention Committee.

Section VI. The officers of each Convention shall be the officers of the Federation.

Section VII. At each duly called Convention, or prior thereto, the Federation Chairman shall appoint with the approval of the Executive Committee a Chief Sergeant-at-Arms of the Convention and each District Chairman shall appoint an Assistant Sergeant-at-Arms.

Section VIII. At each duly called Convention, or prior thereto, the Federation Chairman shall appoint a Committee on Credentials, a Committee on Resolution, a Committee on Constitution and By-Laws and a Committee on Rules, and such other further committees as he shall deem advisable.

Section IX. In all voting, a majority shall rule, unless otherwise provided in the Constitution and By-Laws. Each accredited delegate shall be entitled to one vote and each proxy shall be entitled to cast the vote to which the delegate for whom he or she is a proxy would have been entitled.

Section X. Any delegate may present a resolution for consideration of the Resolution Committee. All resolutions, with the exception of courtesy resolutions, shall be reported out from the resolutions committee. Debate on such resolutions shall not be in order until they have been reported out by the committee on resolutions.

Section XI. Reports of Committees, Communications to the Convention, resolutions presented by the Committee on Resolutions, and all motions save such as are known to parliamentary practice as "undebatable" may be debated upon the floor of the Convention, unless by a two-thirds (2/3) vote the Convention decides to dispose of them without debate. No delegate shall speak in Convention longer than five (5) minutes at one time, except as provided in the order of the day or by a majority vote of the Convention.

Section XII. Not later than thirty (30) days before the convention, the Federation Secretary shall mail the Delegate Certification Form, signed by himself or herself to all duly appointed County YR Chairmen and YR Vice-Chairmen. On the reverse side of said form shall be printed the official Proxy Form for the Convention.

Section XIII. Proxies shall be allowed on a form approved by the Executive Committee. Holders of proxies must be qualified Young Republicans and must reside in the same county from which the proxy is certified. Holders of proxies may be of either sex, and such holders must present their proxy to the Credentials Committee by the time designated by the Credentials Committee. However, a District YR Chairman and/or District YR Vice-Chairman may hold a proxy to fill any vacancy from their District. If there is not a County YR Chairman and/or County YR Vice-Chairman in a county within their district, then the District YR Chairman and/or District YR Vice-Chairman may vote from that county with the approval of a proxy by the Party County Chairman and/or Party County Vice-Chairman. Final certification of delegates must be made to the Committee by 9:00 a.m. the opening day of the convention.

Section XIV. No delegate or proxy will be seated at the Convention, nor will their votes be allowed in the voting at the Convention unless they have been certified by the Credentials Committee and meet the qualifications of the Constitution and By-Laws thereof; provided, that no delegate or proxy shall cast more than one vote on any particular issue or candidate. Section XV. No district shall be permitted to vote by unit rule.

ARTICLE IX OFFICIAL PROGRAM AND THE ELECTION OF OFFICERS

Section I. The official program of all Conventions of the Indiana Federation of Young Republicans shall provide for the following items of business:

1. Report of the Committee on Credentials
2. Report of the Committee on Resolutions
3. Report of the Committee on Constitutions and By-Laws
4. Report of the Committee on Rules
5. Report of the Committee on Platform
6. Election of Officers

Section II. Upon nominations being closed, the Convention shall elect the Federation Chairman, Federation Vice Chairman, National Committeeman, National Committeewoman, Federation Secretary, and Federation Treasurer.

Section III. Each candidate for office shall be a member in good standing of a Young Republican Chapter and meet the qualifications of the Constitution.

Section IV. In order to be eligible for election as Chairman, Vice Chairman, Secretary, Treasurer,

National Committeeman or National Committeewoman, a candidate shall have been for at least four (4) months:

(a) A member of the Executive Committee,

or for at least eight (8) months:

(b) A County YR Chairman or County YR Vice-Chairman, or (b) A Chairman of a standing committee of the Federation.

Section V. During the Convention, there shall be an installation of officers as the last item of business. If an officer is absent at that time, the officer may be installed by a Rebulican of his choosing no later than August 1. The following are the oaths of each officer and shall be administered in the following order;

FEDERATION TREASURER

I, , do solemnly swear (or affirm) that I will discharge the duties of the office of Treasurer of the Indiana Federation of Young Republicans to the best of my ability, that I will safeguard the money of the Federation and report accurately about those matters within my charge, so help me, God.

FEDERATION SECRETARY

I, , do solemnly swear (or affirm) that I will discharge the duties of the office of Secretary of the Indiana Federation of Young Republicans to the best of my ability, that I will faithfully scribe the minutes of the meetings, that I will record impartially the events and transactions of the Federation and certify to those matters which are true and correct, so help me, God. NATIONAL COMMITTEEWOMAN

I, , do solemnly swear (or affirm) that I will discharge the duties of the office of National Committeewoman of the Indiana Federation of Young Republicans to the best of my ability, that I will represent Indiana at the National Committee Meetings and in National Committee affairs and will diligently promote Indiana in the Young Republican National Federation, so help me, God.

NATIONAL COMMITTEEMAN

I, , do solemnly swear (or affirm) that I will discharge the duties of the office of National Committeeman of the Indiana Federation of Young Republicans to the best of my ability, that I will represent Indiana at the National Committee Meetings and in National Committee affairs and will diligently promote Indiana in the Young Republican National Federation, so help me, God.

FEDERATION Vice Chairman

I, , do solemnly swear (or affirm) that I will discharge the duties of the office of Vice- Chairman of the Indiana Federation of Young Republicans to the best of my ability in accordance with the Constitution and By-Laws of the Federation and in accordance with the

rules of the Indiana Republican State Committee, that I will work diligently to elect Republicans to office and bring young people into the Republican Party, so help me, God. FEDERATION CHAIRMAN

I, , do solemnly swear (or affirm) that I will discharge the duties of the office of Chairman of the Indiana Federation of Young Republicans to the best of my ability in accordance with the Constitution and By-Laws of the Federation and in accordance with the rules of the Indiana

Republican State Committee, that I will work diligently to elect Republicans to office and bring young people into the Republican Party, so help me, God.

Any person elected to Federation office who chooses to affirm rather than swear to the oath on religious grounds may omit the final clause "so help me, God" from the oath.

ARTICLE X DELEGATES TO YOUNG REPUBLICAN NATIONAL FEDERATION CONVENTION

Section I. Delegates to the National Convention of the Young Republican National Federation shall be selected as follows:

A. Each District YR Chairman shall select one delegate and one alternate each of whom shall reside in the district. In the event that no delegate is selected by the District Chairman or a duly appointed delegate or his alternate cannot be present at said Convention, the Federation Chairman shall have, with the approval of the Executive Committee if it meets between the creation of the vacancy and the last date for such appointment, the authority to appoint a substitute delegate with all the rights and authorities of a delegate.

B. The following Federation Officers, in the order named, shall be entitled to be delegates and may be apportioned to Indiana by the Young Republican National Federation:

1. Federation Chairman 2. Federation Vice-Chairman 3. National Committeeman 4. National Committeewoman 5. Federation Secretary 6. Federation Treasurer

C. Any remaining delegates and alternates shall be chosen from the District Vice-Chairmen. Should any vacancies in delegates or alternates remain, they shall be selected by the Chairman with the approval of a majority of the voting members of the Executive Committee. Provided, however, for purpose of compliance with the Constitution, By-Laws, Rules and Regulations of the National Convention, that if there is no quorum of the Executive Committee present at a duly called regular and/or special meeting of the Executive Committee, and it is necessary to meet the deadline prescribed by the Young Republican National Federation Constitution, By-Laws, Rules or Regulations, then and in that event, approval of a majority of the voting members of the Executive Committee is not necessary on these or those appointed pursuant to subsection (A) above, and the Federation Chairman may select delegates and alternatives for the National Convention. It is necessary for the Federation Chairman to submit to the Executive Committee the proposed delegates and alternates at a regular meeting of the State Federation immediately before the National Convention and if there is no quorum present, it is further necessary for the Federation Chairman to call a special meeting for the purpose of approval of the delegates and alternate delegates. If after the calling of the regular and special meeting there is still no quorum present then and in that event only shall the Federation Chairman be permitted to name the delegates and alternates without approval of the Executive Committee.

Section II. The Indiana Delegation to the Convention of the Young Republican National Federation shall be bound to vote as the majority of the delegation votes on particular candidates and issues, as determined in caucus; provided that to invoke such unit rule the delegation, in caucus, must approve such procedure by a majority vote of the delegates present at caucus prior to the time the vote is cast; and provided, that should said delegates

vote against invoking the said unit vote rule, that each delegate may cast his individual vote; however, should a majority of the delegation vote to invoke a unit vote rule, the Federation Chairman or his representative shall cast the entire vote of the delegation for the candidate or issue favored by a majority of the delegates attending the caucus where the Chairman was given such authority.

ARTICLE X METHODS OF COMMUNICATION

Section I. All requirements of written notice may be satisfied by regular mail, e-mail or facsimile with a date stamp

Section II. Meetings of the Federation Executive Committee may be conducted by conference call with full voting ability.

ARTICLE XI: ENDORSEMENTS

The members of the Indiana Federation of Young Republicans State Committee, District Committees, County Committees or County Chapters are barred from making any sort of endorsement in the name of their organizations or in their official positions in Primary elections or in State, District, or County Party Reorganization processes.

ARTICLE XII: HIGH SCHOOL YOUNG REPUBLICANS

We hereby grant associate membership to those considered “High School Young Republicans,” between the ages of 13 and 17, without voting powers or the ability to run for county, district, or state YR office.

ARTICLE XIII: THE 5-YEAR STRATEGIC PLAN

We hereby establish the 5-Year Strategic Plan as a guide and business plan for our organization. It is a document that will always contain a vision that keeps us looking 5 years ahead. It must be updated by the end of January of each year in order to keep it current. It shall have all items removed that the committee accomplished that year, and new goals should be added. It may also contain a history of highlights that previous committees have done since the inspection of this document.

ARTICLE IVX: TRANSPARENCY

Henceforth, the updated versions of the Constitution, the Bylaws, and the 5-Year Strategic plan shall be posted online at the Federation website for public viewing.